

STUDY SUBMISSION CHECKLIST

Submit the following documents for PI to I-CARE Supervisor (if not done in the last 12 months)

- Copy of Curriculum Vitae
- Copy of current applicable state license
- Copy of Driver's License or other photo ID
- Copy of Human Subjects training
- Signed Confidentiality Agreement
- Signed Financial Disclosure

Submit the following documents for Research Staff to I-CARE Supervisor (if not done in the last 12 months)

- Copy of Human Subjects training
- Copy of HazMat Training
- Signed Confidentiality Agreement
- Signed Financial Disclosure

Submit the following Documents to I-CARE Operations Consultant for Clinical Trial Agreements

- Protocol
- Clinical Trial Agreement Template
- Budget Template
- IRB Approval Letter
- IRB Approved Informed Consent Form

Submit the following Documents to I-CARE Operations Consultant for Service Agreements

- Protocol
- Service Agreement Template
- Budget Template
- IRB Approval Letter
- IRB Approved Informed Consent Form

Submit the following Documents to I-CARE Operations Consultant for Facility-Use Agreements

- Protocol
- Facility-Use Agreement Template
- IRB Approval Letter
- IRB Approved Informed Consent Form